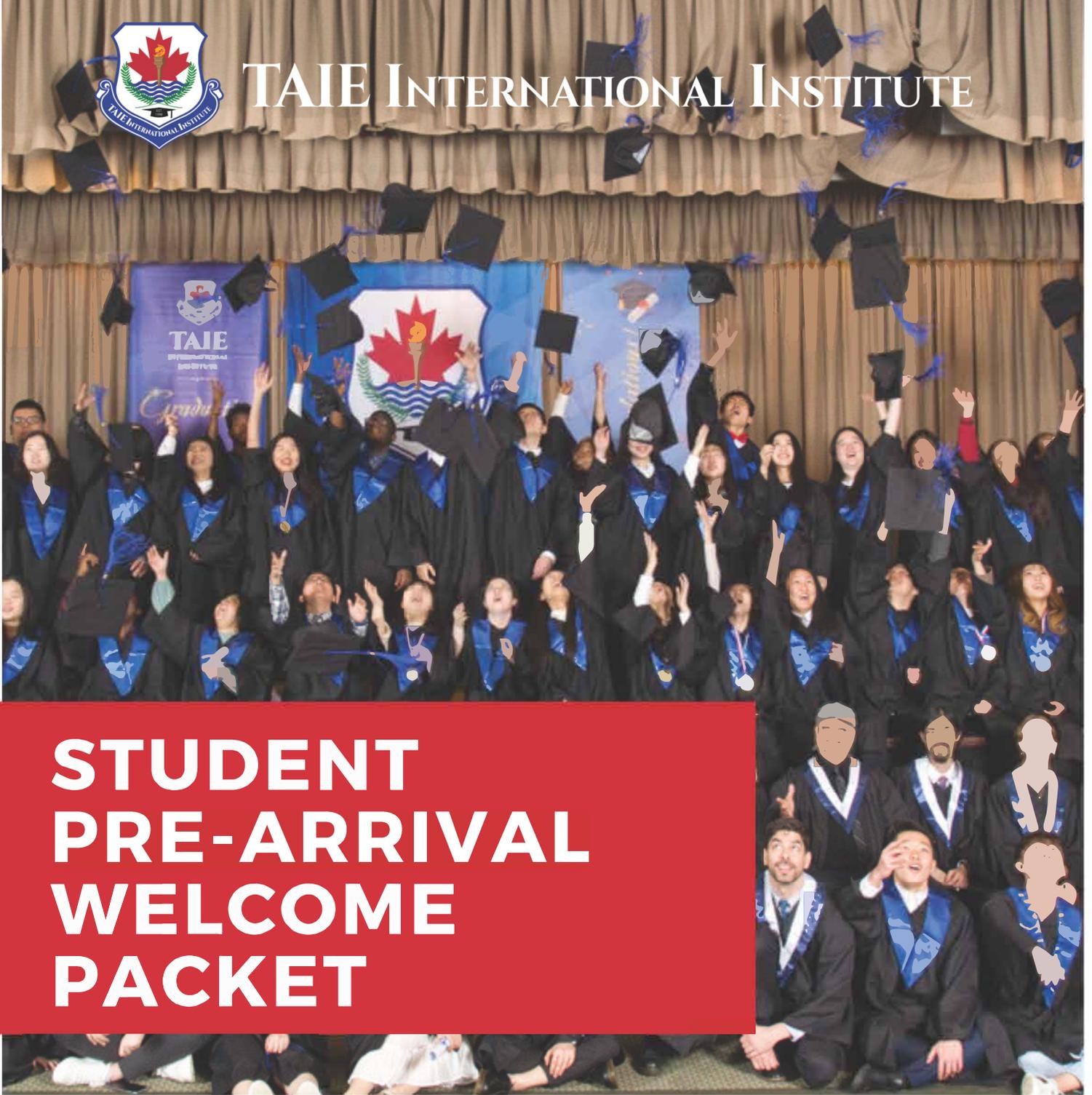




# TAIE INTERNATIONAL INSTITUTE



## STUDENT PRE-ARRIVAL WELCOME PACKET

**Address:** 21 Mullen Drive Thornhill, ON, Canada L4J 2T6 | **Tel:** +1(416)368 2882

**Website:** [www.taie.ca](http://www.taie.ca)



TAIE.Canada



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## **TABLE OF CONTENTS**

Welcome Note	02
<b>Welcome to Canada</b>	
- Introduction to Canada	03
- Your new home – Toronto	03
- Climate and clothing	03
- Time zone	04
- Emergency numbers	04
- Electronic items	04
- Cost of living	05
- Things not to bring to Canada	05
- Additional items to prepare for travel	05
- Steps to follow at the airport	06
- Things to see in Toronto	07
<b>Life at TAIE</b>	
<b>Guide to Campus life</b>	
- First day at TAIE	08
- Dress code	08
- Code of conduct	08
- Use of school property	08
- Recording absences and lateness	09
- Cafeteria	09
<b>Guide to Student Residence</b>	
- Home away from home	10
- Residence options	10
- How to be a good roommate	10
- Rules and regulations at the residence	10
- Food Services at TAIE	11
<b>Checklist for Students and Parents</b>	
- Document checklist for Canada	12
- Document checklist for your first day at TAIE	12
- Checklist for personal items	12
Additional notes for International students	13



# TAIE INTERNATIONAL INSTITUTE

WELCOME TO  
CANADA

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## TAIE INTERNATIONAL INSTITUTE

*Student Pre-Arrival Welcome Packet*

Dear Student,

Welcome to TAIE International Institute's family. Please use this guide as a reference for what you should do before and after your arrival in Canada. It contains valuable information about our school, advice on what to do in certain situations and also a brief summary of what to expect in our student residences. We wish you a smooth and hassle-free transition from your current home to your new home in Canada!

We hope you find this information useful.

Have a safe trip and we'll see you soon!

Yours truly,

TAIE International Institute.



## INTRODUCTION TO CANADA

### Your New Home – Toronto

Canada is the second-largest country in the world with 10 provinces and 3 territories. Ottawa is the capital city of Canada while the three major metropolitan cities are Toronto, Montreal, and Vancouver. Highlighting equality and inclusiveness of people, Canada is a cultural mosaic. Multiculturalism is a key distinguishing feature of its identity.

Ontario is the second-largest province in Canada. As well as being the provincial capital of Ontario, Toronto is also the most populous city in Canada. Being the fastest-growing city in North America, it is full of life and diversity. It is a city that people from all over the world call home. Toronto's ethnic neighborhoods truly emphasize this diversity; Chinatown, Corso Italia (Little Italy), Greektown, Koreatown, Little India, Little Italy, Little Jamaica, Little Portugal and Roncesvalles (Polish community). Additionally, Toronto is renowned as Canada's business hub, with many International financial organizations and STEM companies choosing to headquarter here. Toronto has so much to offer for everyone!

TAIE International Institute is located in Thornhill area. Students at TAIE International Institute are blessed with an abundance of city resources, which will enrich your experience both in academic and daily life.

### Climate and Clothing\*



#### Summer

**What to pack:** Light and airy clothes such as shorts, t-shirts, sandals, sunglasses, a swimsuit, sunscreen, a light jacket for the evening and an umbrella.

**Average temperatures by month:**

- **June:** 77 degrees F
- **July:** 82 degrees F
- **August:** 80 degrees F



#### Fall

**What to pack:** The temperature fluctuates between warm and cold with a chance of a cool breeze. Bring clothing that can be layered as temperatures can be unpredictable. An umbrella is also a good idea. Average temperatures by month:

- **September:** 73 degrees F
- **October:** 60 degrees F
- **November:** 48 degrees F



#### Winter

**What to pack:** It gets very cold so make sure to keep warm and wear a waterproof jacket and boots. Layer up! Pack a hat, mitts or gloves, a scarf, sunglasses (the glare from snow can be intense), and an umbrella. If you are planning on spending any recreational time in the snow, you will need snow pants. Don't worry about packing snow pants in your luggage; you can



buy them in most department stores in Canada.

**Average temperatures by month:**

- **December:** 37 degrees F
- **January:** 21 degrees F
- **February:** 19 degrees F



## Spring

**What to pack:** From the end of March to mid-June, visitors should pack a variety of clothes - layering is always best. A waterproof jacket, waterproof shoes and an umbrella are always recommended.

**Average temperatures by month:**

- **March:** 43 degrees F
- **April:** 55 degrees F
- **May:** 68 degrees F

\* <https://bit.ly/2Kqr74D>

## Time Zone

Time Zone	UTC - 5 (EST)
Summer (DST)	UTC - 4 (EDT)

## Emergency Numbers



**Emergency services: 911**  
Emergency and life-threatening situations. It connects you to Toronto Police Service, Toronto Fire Services, and Emergency Medical Services.



**City services: 311**  
Call for information about services provided by the City of Toronto. Operators speak different languages.



**Social Services: 211**  
Call for information about social services and community agencies in your area. Operators speak different languages.



**TAIE Campus:**  
Mon - Friday: 09:00am- 05:00pm  
Tel: +1 (416) 368 2882

## Electronic Items

The Canadian voltage is 120 volts, 60 Hz and any electrical item must have “CSA approved” label on them. Be sure to bring along an International Voltage Converter Adaptor Kit. Below is a picture of the plugs used:





## Cost of Living

In Canada, we use “Canadian dollars” (CAD). You will find bank machines at the airport but it’s a good idea to budget a little extra for activities during your program. Major credit cards (Visa, MasterCard, American Express) are accepted almost everywhere. Here is some information that may help you in setting a monthly budget for extra expenditures:

Popular Optional Activities	Common costs
Museums: \$15 - \$25	Monthly TTC Subway pass: \$156
Art Galleries: \$15 - \$25	Fast Food Meals: \$10 - \$15
Monthly Fitness Club fee: \$70 - \$100	Coffee (one cup): \$3 - \$6
Movie: \$15 - \$28	Bread (one loaf): \$2 - \$5
Skiing: \$100-\$150	Uber Rides (around downtown): \$5 - \$15
Ice Skating: \$30-\$50	Mobile Monthly Package: \$50 - \$130

(Please note that the above costs are estimated costs. Cost may vary.)

## Things Not to Bring to Canada

- 1) Weapons of any sort
- 2) Cannabis: Even if you have a prescription for medical cannabis (either in the U.S. or Canada or another country), you cannot bring marijuana into Canada
- 3) Illegal drugs: you cannot bring any illegal drugs across the border into Canada.

## Additional Preparation for Travel

It is recommended that students gather the following items:

- 1) Official transcripts from your high school and any college or university you have attended
- 2) Any supporting documents for your admissions (such as official IELTS or TOEFL scores)
- 3) Course outlines from any previous courses you have completed (these may be needed to request an assessment of transfer credits)
- 4) International Driver’s License (if applicable)
- 5) Every airline company has stipulations about luggage allowances. For example, Air Canada permits two pieces of free registered luggage.

The weight of each piece luggage should be no more than 23 kilograms and the dimensions of it should be lesser than (length + width + height) 158 centimeters; the maximum number of hand luggage is two pieces (The dimensions of standard baggage should be 23x40x55 cm).

Note: The above information is only for reference. Please refer to data published on the website of your intended airline.



## STEPS TO FOLLOW AT THE AIRPORT



### STEP 1:

Get your hand luggage from the airplane and enter the airport



### STEP 2:

Get the following documents ready before you head towards the Immigration counter:



Valid Passport and Visa



Letter of Introduction



Letter of Acceptance from TAIE



Evidence of Financial Payments (paid school fee etc)



### STEP 3:

Meet the Immigration Officer at the "Immigration Desk"



### STEP 4:

Get the "Study Permit" letter from the immigration officer



### STEP 5:

Head towards the "Baggage Claim" & collect your luggage



### STEP 6:

Find "Information Centre" with the big 'I' sign. This is where the TAIE staff will meet you



### STEP 6:

Enjoy the ride. Marvel at the wonderful Toronto skyline as our driver takes you on a short drive to your chosen student residence



## THINGS TO DO IN TORONTO



**CN TOWER:** The world's 9th tallest free-standing structure situated in downtown Toronto.



**RIPLEY'S AQUARIUM:** It is one of three aquariums owned and operated by Ripley Entertainment in the world. 135,000 square-feet incredible family attraction with more than 1.5 million gallons of water.



**CASA LOMA:** Gothic Revival style mansion and garden in midtown Toronto. It is now a historic house museum and landmark.



**CANADA'S WONDERLAND:** Canada's biggest amusement park with 70 attractions, 17 roller coasters including world's fastest roller coaster!



**TORONTO'S ZOO:** The largest zoo in Canada. It is divided into seven zoogeographic regions: Indo-Malaya, Africa, Americas, Tundra Trek, Australasia, Eurasia, and the Canadian Domain.



**KENSINGTON MARKET:** The most vibrant neighbourhood is a walkable bohemian style area that draws artists and tourists to its indie shops.



**TORONTO ISLANDS:** Chain of 15 small islands in Lake Ontario, south of mainland Toronto. Comprising the only group of islands in the western part of Lake Ontario, they are located just offshore from the city centre.



**ROM:** Largest in Canada and one of the largest in North America, ROM is a museum of art, world culture and natural history.



**HIGH PARK:** Spanning on 161 hectares, it is a mixed recreational and natural park, with sporting facilities, cultural facilities, educational facilities, gardens, playgrounds and a zoo.



TAIE INTERNATIONAL INSTITUTE

# LIFE AT TAIE

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## **GUIDE TO CAMPUS LIFE**

### **First day at TAIE**

When you arrive at the TAIE Campus, please proceed to the main office. A member of the student services team will help you get settled in and assist you with the enrollment process.

Documents to bring with you on your first day at TAIE:

- 1) Passport containing your visa
- 2) Official Transcripts (Translated in English)
- 3) Official High School Diploma if applicable (For the last 3 years translated in English)
- 4) Study permit document

### **Dress Code**

Although TAIE does not require uniforms, students are expected to dress appropriately for a school setting. Students should wear pants or a skirt, a shirt or blouse, and appropriate footwear. Jeans and T-shirts are acceptable if clean, pressed and generally in good condition. In hot weather, shorts are acceptable, as are athletic shoes. Please note that ragged cut-off jean shorts, tank tops, bare midriffs, slippers or beach sandals are not considered acceptable school attire.

### **Code of Conduct**

TAIE has established a Code of Conduct that contributes to a positive living, learning and working environment. All students are expected to exhibit:

- Full participation in the learning activities designed for each course
- Respect for teachers and any classroom regulations established by teachers
- Respect for fellow students and their needs in the educational process

- Support for the school's operating regulations
- Respect for school property and the property of others
- Acceptance of the academic requirements established by TAIE for earning credits
- Respect for and compliance with federal, provincial and municipal laws
- Respect for internationally recognized human rights; fair treatment of others regardless of race, citizenship, religion, gender, sexual orientation, age or disability

Violation of any of the above standards will result in disciplinary action to be decided upon by the Principal.

The following offenses will result in immediate suspension from the school:

- Swearing at any authority figure
- Being in possession of or under the influence of alcohol
- Physical aggression
- The uttering of a threat, physical assault, sexual harassment, sexual assault, weapons possession, or illegal drug possession will result in immediate suspension from the school and will incur police involvement, as per police/school protocol.

### **Use of School Property**

Students shall not cause or attempt to cause damage of school property and related facilities, or personal property. Students shall not touch or handle another person's property without the owner's permission. Students must pay for any damages they cause to school equipment, materials or facilities and may be subject to additional disciplinary action.



## Recording of Absences and Lateness

The school day is divided into 4 periods:

### Morning Classes

Period 1	9:00am to 10:30am
Period 2	10:40am to 12:10pm

### Afternoon Classes

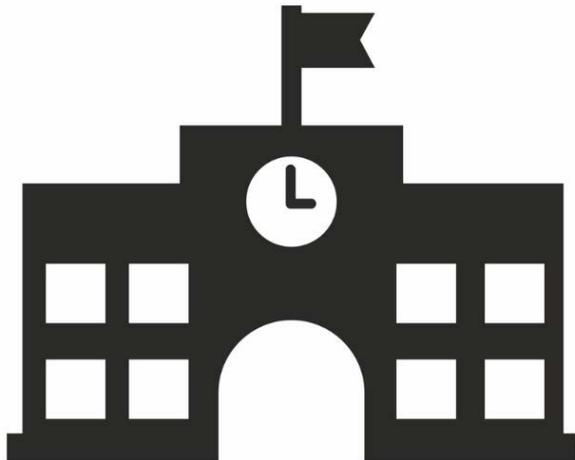
Period 3	12:50pm to 2:30pm
Period 4	2:40pm to 4:00pm

1 unexcused absence from a period = 1 class absence.

Late = arriving after the commencement of class. The teacher reserves the right to record an absence if the student arrives excessively late to benefit from the instruction.

## Procedures

A designated school official will communicate with the student's parent and/or guardian outlining the record of absences and lateness, intervention and support strategies taken to date, and next steps.



## Meal Plans

Meal plans are available for purchase, please contact the Bursar's Office for meal plan options.

	Lunch	Dinner
On Campus	12:10pm – 12:50pm	N/A
Other residences	Please refer to residence's meal times	





## **GUIDE TO STUDENT RESIDENCES**

### **Your Home Away from Home**

TAIE International Institute aims to provide our students with the best living environment possible, so we offer students many options.

As a student of TAIE, you will be provided with a variety of different downtown accommodation options. Each option is managed by school administration to ensure that student satisfaction and our student's safety are prioritized.

### **Residence Options:**

- 1) Parkside
- 2) South Park Residence
- 3) Homestay (Optional)

For more information, please visit:  
<http://taie.ca/plus/list.php?tid=30>

Your first day at your selected residence:

- 1) Meet with the residence coordinator, receive a brief tour of the residence and be shown to your assigned room.
- 2) Time to get settled and comfortable in your assigned room.
- 3) A code to access the WiFi will be given.
- 4) You are free to explore and utilize all of the facilities at your chosen residence.

### **How to Be a Good Roommate:**

A big part of your new experience abroad will be the friends you make. Remember every student at TAIE International Institute is an International student just like you! Friends become family and neighbors become friends. Your roommate or roommates will be your first

friends at TAIE. Please read the following guidelines on being a good roommate.

<b>Do's</b>	<b>Don'ts</b>
Respect each other's privacy and space	Do not make noise in the room
Ask for permission before using any of their things	Do not make fun of anything that's personal
Respect their culture, country and religion	Do not take advantage of the shared space
Split housekeeping duties	Do not litter in the room
Keep your valuables secured	Do not overcrowd the room or invite friends over without your roommates' consent
Do communicate if problems pop up	Do not borrow or lend money

### **Rules and Regulations at The Residences**

You will spend a significant amount of time at the student residence as it is now your new home. As a shared home, it is important to have rules and regulations in place to ensure that everybody has the same positive experience in their new home.

- 1) Alcohol, drugs and cigarettes is forbidden. No exceptions.
- 2) Any form of cultural/racial discrimination will not be tolerated.
- 3) A clean environment must be maintained.
- 4) TAIE staff, admin and residence staff must be shown adequate respect at all times.



Also note:

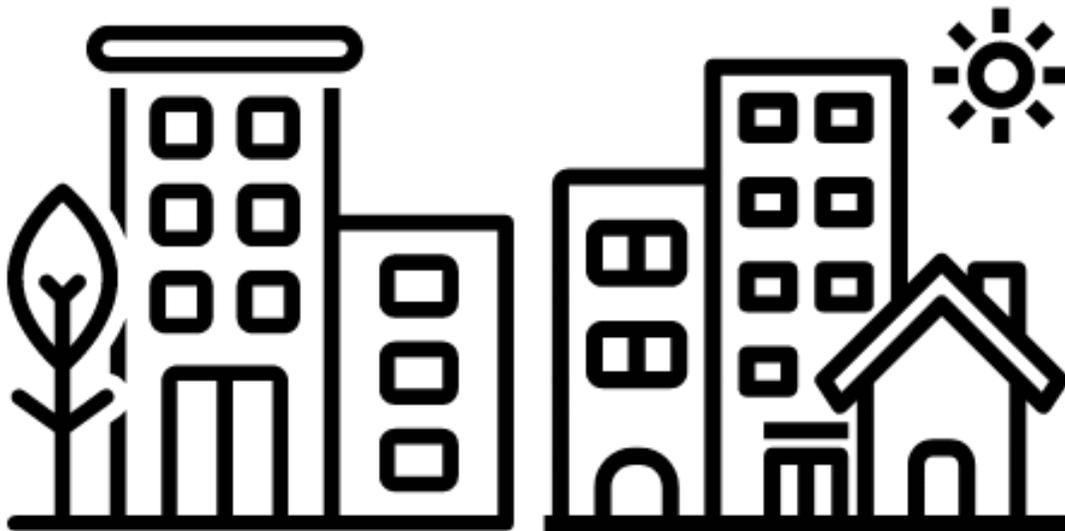
- 1) All students will pay a security deposit for their chosen accommodations.
- 2) Failure to follow the regulations will result in a deduction from this deposit.
- 3) Accommodation fees cannot be transferred from one student to another.
- 4) TAIE International Institute is in operation year round. If you choose to take a vacation or semester break your residence fee will not be refunded for this period.
- 5) If you have any concerns or issues with your residence, please discuss with your residence coordinator and the issue or concern will be addressed appropriately and confidentially.

## Multiple Diet Options

The Residence Meal Plan provides a nutritious variety of both Asian and Western cuisine. Please inform our staff if you are vegetarian or have any allergies /dietary restrictions due to culture or religion and we will ensure that we accommodate them.

\*Meals in Homestay will be provided by the homestay family

\*Meals in Parkside residence will be provided by the cafeteria in the residence building





# TAIE INTERNATIONAL INSTITUTE

## CHECKLIST FOR PARENTS AND STUDENTS

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## **CHECKLISTS FOR STUDENTS AND PARENTS**

### **Document Checklist for Canada**

- Airline ticket
- Valid Passport with student visa
- Filled Customs form (you will receive this during your flight)
- Port of Entry Letter (POE)/ Introductory letter
- TAIE International Institute's Letter of Acceptance
- Financial supporting documents (such as a bank or credit card statements as you may be asked to show proof that you have enough money to support yourself in Canada)
- Address of TAIE International Institute's campus and your select student residence and contact numbers

### **Document Checklist for Your First Day at TAIE**

- Passport / Student Visa / Study Permit
- Official transcripts from your high school and any college or university you have attended (last 3 years) (translated)
- Letter of Acceptance issued by TAIE and Tuition Receipts (and other receipts)
- Two copies of your passport (portrait) color photos
- Completed TAIE Application Form
- Photocopy of Medical Insurance (if applicable)
- Custodianship Declaration Form (+18 age)
- Course outlines from any previous courses you have completed (these may be needed to request an assessment of transfer credit)

### **Checklist for Personal Items**

- Weather appropriate clothes and shoes
- Medication (if any)
- Electrical items (mobile and laptop chargers, hair dryer etc.)
- Laptop
- Some amount of cash for daily use and activities  
(read here about bringing cash into Canada: <https://www.cbsa-asfc.gc.ca/travel-voyage/ttd-vdd-eng.html>)
- Personal items for the bedroom (can be purchased at TAIE or paid for in advance):
  - Duvet/Duvet cover
  - Pillow / Pillow Case
  - Bed Sheet
- Personal item for the bath:
  - Bath towels
  - Hand towels / Face cloth

Read here for all the items you can and cannot bring to Canada:

<https://travel.gc.ca/returning/customs/what-you-can-bring-home-to-canada>



## **Additional Notes for International Students**

- 1) Before leaving home please ensure you have the following in your hand luggage:
  - Passport
  - Air tickets
  - Your letter of acceptance for TAIE.
  - A small amount of CAD.
  - A copy of your receipt if you have already prepaid for luggage.
  - Contact details of your airport pickup
  - Your vaccination records.
- 2) For any student that has chosen TAIE as their airport pick up service, please ensure that you meet the school staff at the information centre in your terminal after you have arrived, cleared customs and received your study permit. Do not panic if your flight is delayed or if there is a change to your schedule, we have your flight number and are aware, if there are any unexpected changes please contact the school. If for any reason you cannot locate the TAIE staff, please call the staff's number with the free phone at the information centre.
- 3) Never leave your luggage or belongings unattended at the airport.
- 4) Never accept the responsibility of another person's luggage.
- 5) Do not carry over \$10,000 CAD in cash, as this will have to be declared to customs.
- 6) Customs will issue your study permit. This will be signed by Citizenship and Immigration Canada. You may need to show your passport, visa, letter of acceptance, Port of Entry Letter, receipt for accommodation, tuition and any other paid fees.
- 7) Try not to over-pack.
- 8) If you have any issues with luggage, such as missing luggage, please present your luggage tag (a sticker that will be placed on your boarding pass) to the luggage desk and they will assist you in the process of locating your luggage. Do not panic.

**We wish you a happy voyage!**



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**SEE YOU SOON!**

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